

KINGSVILLE TOWNSHIP TRUSTEES REGULAR November 28, 2018

The 11/28/2018 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the November 8 regular meeting minutes and approve them with 1 correction. Karl Brunell seconded the motion; all yes. Copies of the minutes were available.

FINANCIAL REPORT: 1) Supplemental Fire 258.00 Gas 2) General 300.00 Telephone 3) EMS payroll 10,000.00

PUBLIC COMMENTS/CONCERNS: None

CORRESPONDENCE: 1) The township received information regarding the Fair Housing Walk In Clinic Ashtabula 2) The township received an OTARMA Board Member Election ballot. 3) The trustees received a call from Heather Bissett, Sheldon Avenue, with concerns of speeding cars. They asked her to contact the Sheriff's Office or Ohio State Patrol. 4) Received a County Operation EMA Plan. 5) The township will need to do a policy on controlled substance in the near future. 6) Neal reported that the Township might be about to get free asphalt grinding 2021 when the State does work on Old Rt. 84. We will need to let the State know that we are interested in and find out the process.

DEPARTMENT REPORTS:

Road/Service: 1) Wright Street needs some additional attention on the paving project. There is a large bump at the butt joint the entire width of the road. Brydle Road is in need of repair as well. The trustees asked the fiscal officer to hold the check until they get in contact with Karvo to at least get a letter of intent to correct paving issues in the spring. 2) No berming has been completed at this time. Simak does not have any slag for this project at this time.

Cemetery: 1) Jim Evans to do leaf control.

Fire/EMS: 1) The ambulance is back in service. It still needs under coated and Neal is getting quotes for this. 2) Neal would like Joe Marich application approved for the paid part time FF/EMS. 3) A discussion regarding the Administrative Assistant position was discussed. Need a Medic to do QA on the reports and order supplies. Ronda now has a Full time position at CCAN. 4) John Boczar's block guy is going to give a quote for the work needed at the fire hall.

Zoning: 1) One new permit for 5973 Lake Street, the Hardware Store for a signs and house hold decorations.

OLD BUSINESS: 1) The garage is all weathered in. They have started installing the walls. There is no clearance for the garage doors so they will need to be modified. The gas line has been installed. Aqua Water needs a letter stating why the township needs a 2" line going into the garage. Brown Sprinkler will do the letter for us letting them know that a 2" line is needed so that the township can get a sprinkler system installed in the future. Neal received a quote from Famous Supply for the boiler at a cost of \$7685.61. They recommended Duane Burdick for the installation of it. The trustees would like Neal to get at least 3 quotes. The electrical issues are being addressed. Clean up on the workmanship is being done. It is all up to building code and a lot is personal preference. The tin work was fixed as well as the window openings. 2) OPWC grant submission was approved. 3) The contractor said that there was additional cost for the concrete for the sidewalks at the library and asked if the township was going to pay for this. The library was going to remove the sidewalks but the township wanted them. We hope to get an amount by the next meeting. 4) The ODOT plow is up and running. We got a lift pin from Concord.

NEW BUSINESS: 1) Karl Brunell made a motion to pay the bills and to approve the three supplements. Mike Cliff seconded the motion; all yes. 2) The trustees decided to table the milkweed agreement received from Fred Ruhland Pierce at the time. 3) Karl Brunell made a motion to approve Resolution 2018-018 to accept the parcel from Ashtabula County known as Longview Cemetery. Mike Cliff seconded the motion. On the call of the roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes. 4) A discussion was held regarding getting new tanks for fuel at the garage and what would be the townships best option. The trustees asked Neal to get quotes from Centerra, John Skerles and Melzers. We will need 2 to 3 tanks. The township will not get a double tank because they are too expensive. 5) Mike Cliff made a motion to approve Joe Marich to be added to the paid part time Fire/EMS roster. He will complete his 120 class in February 2019. Jim Branch seconded the motion; all yes.

PUBLIC COMMENTS AND CONCERNS: None

Karl Brunell made a motion to go into Executive Session for personnel matters. Jim Branch seconded the motion. On the call of the roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes.

After a short Executive Session Karl Brunell made a motion to go back into regular session. Jim Branch seconded the motion. On the call of the roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes.

With nothing else to discuss or decide Karl Brunell made a motion to adjourn the November 28, 2018 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer